

# BOARD OF DIRECTORS REPORT

To: David A. Genova, General Manager and CEO

From: Heather McKillop, CFO/AGM, Finance & Administration

Date: April 2, 2019

Subject: Approval of Contract Authority for BI Work Order

Date: April 3, 2019

GM

Board Meeting Date:

## **RECOMMENDED ACTION**

It is recommended by the Financial Administration & Audit Committee that the Board of Directors authorize the General Manager or his designee to execute all documents necessary to award a contract to 6e Technologies for BI Work Order Contract (Contract Number 19DH0XX) for an amount not to exceed \$2,500,000 over 5 years. Work is administered on an as-needed, work order basis. Funding for these Work Orders will be included in the budgets of the projects on which the work is performed.

This action supports the following General Manager's Goals:

- Core Goal #3- Strong Financial Management
- Task Goal #3 – Ensure Fiscal Sustainability
- Task Goal #4 – Address Future Transportation Needs and Methods

## **BACKGROUND**

RTD has need of an on-call contractor to provide technology services related to Business Intelligence. RTD is moving into more data driven decision making. The District needs data to drive business decisions hence the need for Business Intelligence IT services. RTD currently has a variety of BI tools such as Oracle OBIEE, Oracle OACS, Informatica, Tableau, etc. The Work Orders (WOs) will be short to mid-term periods addressing business, management of technology and consultant services. The activities are inclusive of all activities necessary to support, enhance and update the BI tools and processes.

RTD anticipates the upcoming 5-year contract period may include work associated with several initiatives around data including: Ridership Analytics, Realtime operational trend analytics, predictive maintenance analytics, state of good repair and other ancillary analytic needs. RTD will also use this contract to assist in maintaining day-to-day operations of the existing Oracle BI and Informatica tool sets while the new systems/tools are being implemented.

## **DISCUSSION**

RTD conducted an open procurement for a BI Work Order contractor. Five firms submitted proposals. The criteria used to evaluate the proposals was:

Item No.	Item	Weight (%)
1	Compliance Matrix Score	20
2	Corporate Qualifications/Technical Skills	20
3	Staff Qualifications/Technical Skills	20
4	Prototypical Project Management Plan and Monthly	10

	Reporting (response from example WO Abstracts)	
5	References	5
6	Cost (including options, if any)	25

The five members of the evaluation team selected two firms for final interviews. 6e Technologies was selected as the successful proposer.

**FINANCIAL IMPACT**

The contract authority shall not exceed \$2,500,000. Funding for these Work Orders will be included in the budgets of the projects on which the work is performed. The types of funds are dependent upon the funding source of each individual project. Individual work orders will be funded as the project requirement is processed. The amount is not to exceed \$500,000.00 in any one year.

The current timeline and approximate costs for activities such as business process reviews, implementation services, and system configuration for new implementations; assistance maintaining the current BI systems; and other associated project work is as follows:

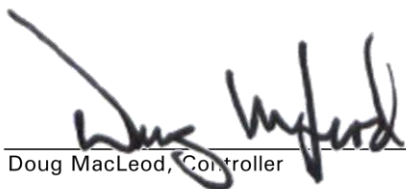
- 2019 - \$ 500,000
- 2020 - \$ 500,000
- 2021 - \$ 500,000
- 2022 - \$ 500,000
- 2023 - \$ 500,000

**ALTERNATIVES**

1. It is recommended by the Financial Administration & Audit Committee that the Board of Directors authorize the General Manager or his designee to execute all documents necessary to award a contract to 6e Technologies for BI Work Order Contract (Contract Number 19DH0XX) for an amount not to exceed \$2,500,000 over 5 years. Work is administered on an as-needed, work order basis. Funding for these Work Orders will be included in the budgets of the projects on which the work is performed.
2. Provide the needed services with RTD personnel. RTD personnel does not have the expertise or capacity that can be provided by a work order contractor. This does not meet the needs of RTD.

Prepared by:  
 Heather McKillop, CFO/AGM, Finance & Administration  
 Kim Heldman, Senior Manager, IT

Approved by:



Doug MacLeod, Controller

4/3/2019